

Gerald Lewis Jr.

[REDACTED]
lewisgjr@att.net

H. [REDACTED]

C. [REDACTED]

Attention: The Florida Police Chief STARS Program

Job Title: Associate Vice President and Chief of Police (University of Central Florida)

This cover letter is to express my interest in the position of Associate Vice President and Chief of Police at the University of Central Florida.

I am seeking a position that will allow me to utilize my thirty years of law enforcement and administrative experience to assist the University of Central Florida in accomplishing its' institutional goals and mission while providing a safe learning environment for students, faculty, staff and visitors. My ability to communicate effectively and manage people has made the transition from the New Jersey State Police to the position of Chief of Police at East Carolina University. I have combined my previous law enforcement experience and the training I have received during my transition to become a more effective police executive. I continue to enhance my training and knowledge each day that I serve in my current position.

After I was appointed to the position of Associate Vice President for Public Safety and Chief of Police at the University of Texas at San Antonio there was a recommendation made to merge several key public safety divisions into one Department of Public Safety. Consolidating the missions of the UTSA Police Department, Environmental Health Safety and Risk Management, Security/Access Services and Emergency Management. The task was daunting, but recently completed successfully.

As the Associate Vice President for Public Safety/Police Chief at the University of Texas at San Antonio I have oversight of the UTSA Police Department, Office of Security/Access Services, Emergency Management and Environmental Health Safety and Risk Management as part of the UTSA Department of Public Safety.

Serving as the Associate Vice President for Public Safety and Chief of Police has provided the opportunity to view campus safety from both an operational and administrative perspective. The dual role will assist in both public safety matters and when serving as an advisor to executive staff.

I have been involved in student and faculty activities and have formulated a great working relationship with both especially with the Student Government Association. I am accessible to students, faculty and staff and pride myself on being proactive when issues arise.

The UTSA Police Department has implemented a Public Safety Advisory Committee comprised of students, faculty, staff and members of the university community. This organization meets quarterly to discuss issues on campus and the surrounding community. This also serves as an opportunity for the various campus organizations to voice concerns, recommend improvements and partner with the Department of Public Safety.

The department has formulated partnerships with local businesses such as Valero and Target to organize and present community events such as "National Night Out" and our recently enacted "Shop with a Hero" Christmas Campaign. Relationships with community groups such as the San Antonio NAACP, Black Lives Matter, Spectrum (LGBT & Q Organization), Hispanic Student Association and others continues to flourish.

Representatives of the police department are invited to address our student athletes on an annual basis to provide guidance and support for those young men and women.

Interactions with diverse communities to discuss issues that arise between the community and law enforcement are vital to the university community. Being able to provide the community with a better understanding of police and

university operations and the services they provide through outreach efforts and partnerships with local clergy, civic organizations, and community leaders can avoid problems before they occur. Serving as a community liaison has equipped me with the ability to effectively communicate with the African-American, Orthodox Jewish, Islamic, Hispanic, and other communities. Identifying and partnering with key community leaders will pay great dividends to the university and police department in our community outreach efforts.

Familiarity with the Clery Act and Title IX mandates on campus crime reporting and overseeing the composition of the university's Annual Security Report will be key aspects of this position. Knowledge of VAWA (Violence Against Women Act) and recognition of the constant threat of sexual assaults on our university campuses are also key components in campus safety.

I am familiar with emergency and crisis response during emergent situations and have the ability to make crucial decisions under stress having served as an advisor to the New Jersey State Police Colonel during police shootings, floods, Hurricane Sandy and other critical incidents as a member of the State Police Command Staff and Chief Spokesperson for the agency.

My ten years of experience in the field of Public Information/Relations will serve the university and administration well when having to handle inquiries from the media and public.

The experience of serving as the Public Information Office Supervisor as well as Chief Spokesperson for the New Jersey State Police gives me the ability to represent the university and police department with professionalism and confidence.

The experience of formulating and executing media strategies for the university is an added bonus. Proactively promoting positive press stories for the university and police department will serve as an opportunity to outreach to the community we serve. I bring a wealth of public speaking experience which will allow me to be an asset to any agency or organization when representing them publicly.

The ability to lead and work as part of a team will be crucial in this position. I have experience in organizing small and large meetings, ceremonies, trainings and community meetings

The person selected for this position has to have experience formulating and implementing operational plans in response to campus threats, security and special events. Coordinated law enforcement preparation and response to critical incidents with the State Bureau of Investigation, Federal Bureau Investigation, as well as various local, state and federal agencies play a major role in providing the safe educational environment all students, faculty, staff and visitors deserve.

Being an adjunct professor at Fairleigh Dickinson University for over six years increased my understanding of the importance of providing a safe environment in which students are allowed to expand their minds and reach their fullest potential. I understand campus life and its' importance to the college/university experience. As a professor I have taught, interacted and counseled students on class schedules, course selection, and other issues they have encountered. The greatest compliment I have received is that a number of my students continue to contact me after they have graduated seeking advice.

My passion and commitment to wanting to make a difference is unquestioned. I have proven over my career that I possess the leadership qualities to be a successful manager and leader. My training and experience will be a valuable addition to the university and police department. I would be honored and humbled to be considered for the position of Associate Vice President and Chief of Police at the University of Central Florida.

Sincerely,

Gerald Lewis Jr.

GERALD LEWIS JR.

[REDACTED]
[REDACTED] (home)
[REDACTED] (cell)
lewisgjr@att.net

OBJECTIVE:

I am seeking a position that will allow me to utilize my knowledge and experience in higher education law enforcement, administration, public relations, and community outreach to assist a university in accomplishing its' goals and mission. As the Associate Vice President for Public Safety/Police Chief at the University of Texas at San Antonio I have oversight of the UTSA Police Department, Office of Security/Access Services, Emergency Management and Environmental Health Safety and Risk Management.

I previously served as the Chief of Police at East Carolina University and a member of the New Jersey State Police Command Staff. I have been a key leader and decision maker in large and diverse organizations. I have been able to make the transition from State Police law enforcement to higher education law enforcement seamlessly. I possess outstanding communication skills which enables me to communicate effectively and work as part of a team. I have outstanding administrative and managerial skills. I bring a wealth of public speaking experience which will allow me to be an asset to any agency or corporation when representing the organization publicly. My thirty years as a law enforcement officer have provided me with the necessary training and experience to be successful.

I am familiar with Clery reporting regulations and mandates as well as annual security reports. I have received Title IX and VAWA (Violence Against Women Act) training. I have been principally responsible for overall campus safety at two major universities each with enrollments of approximately thirty-thousand students. I have been responsible for the overall operations of two full service, sworn law enforcement agencies including support staff.

I have been able to forge positive working relationships with numerous entities on campus to include administrators, faculty, staff and student organizations. I have led the charge in developing relationships with organizations outside of the university community to include local clergy, civic organizations and community leaders. I have developed an outstanding working relationship with local, state, and federal law enforcement agencies.

I am recognized and respected as a subject matter expert on public relations, community outreach, and media relations. I have been able to bring diverse and opposing entities to the table to discuss relevant and controversial issues. I am able to adapt to changing situations and environments. I am able to make sound decisions under pressure and in critical situations.

My thirty years of law enforcement experience including over four years as a chief of police in higher education will serve as an asset to your university and the surrounding community.

I would be honored to be considered for the position of Associate Vice President and Chief of Police at the University of Central Florida.

August 1, 2016 to present

**Associate Vice President for Public Safety/Chief of Police
University of Texas at San Antonio**

As the VP for Public Safety/Chief of Police at the University of Texas at San Antonio I have promoted activities that reflect best practices nationally in law enforcement and public safety. I provide leadership to a full service law enforcement agency focused on providing a safe learning environment for the university community.

I provide supervision and oversight of the UTSA Police Department, Office of Security/Access Services, Emergency Management and Environmental Health Safety and Risk Management as part of the UTSA Department of Public Safety.

I work closely and successfully with the senior university leadership; all academic, administrative and service units of the university; federal, state and local law enforcement; and other public safety agencies. This work requires close consultation with senior leadership as best plans, practices and procedures are identified for conducting university police operations. I understand the status of the University of Texas System Police as a single law enforcement agency and acknowledge, understand and recognize the importance of a robust working relationship with the University of Texas System Police Director.

I coordinate with internal and external organizations regarding major activities held on campus, including but not limited to athletic events, concerts, speakers' series, commencements and student/public assemblies; oversees, assesses and responds to critical campus law enforcement, public safety and security concerns, issues and situations; ensures that appropriate threat assessment/management and risk mitigation measures are in place and ensures the capacity of the department to respond to catastrophic events, either criminal or natural in origin. I manage the departmental operating budget, establishes an ongoing strategic plan for the department, as well as ensuring staff development and stewardship. I serve as the primary spokesperson for the university on law enforcement, public safety and security matters.

Accomplishments

- **Consolidation of the UTSA Police Department, Environmental Health Safety and Risk Management, and Security Services under the singular umbrella of the Department of Public Safety.**
- **Revamping of Campus Security Authority Training**
- **Introduction of Safety App**
- **Implementation of Rowdy Student Patrol Program**
- **Developed partnerships with San Antonio Police Department, Bexar County Sheriff's Office, F.B.I., DEA**
- **Assigned member of department to DEA Drug Task Force**
- **Oversight of CALEA and IACLEA Accreditation process (Dual Accreditation)**
- **Member of the F.B.I. Joint Terrorism Task Force Executive Advisory Board**
- **Formation and Implementation of the Public Safety Advisory Committee**

January 21, 2014 to July 22, 2016

Chief of Police-East Carolina University

As Chief of Police at East Carolina University I maintained a high public profile and collaborated with a broad array of campus stakeholders. We have collaborated with the Greenville Police Department, Pitt County Sheriff's and multiple municipal/state/federal agencies to develop and implement comprehensive

services and programs for the safety of students, faculty, staff, visitors, and property at East Carolina University. As chief I have implemented a plan for continuing to build a cutting-edge law enforcement agency with an emphasis on current trends and best public safety practices in a higher educational setting as evidenced by our being a CALEA Accredited police agency. I lead an agency that serves as the baseline for other university law enforcement agencies. I am responsible for the administration, operation, strategic planning and financial oversight of a comprehensive, full-service police agency. The position oversees an operational budget of \$637,000.00 and a total budget of approximately \$4 million dollars.

My leadership, guidance, and direction assists in ensuring a safe and secure campus environment to support the educational mission of the university. This includes hiring, supervising, training and retention of a highly qualified and diverse staff. I oversee developing, administering, and reviewing departmental policies and procedures to ensure all personnel adhere to them and maintain the integrity of the department and university. Mentor subordinates on leadership and provide management training to enable them to become more effective in their daily duties. Consult and inform campus community of campus safety issues, as well as partner with other areas of the campus community on crime prevention and the development of campus safety initiatives. Develop and monitor budgets to maximize financial resources. Serve as liaison and partner for the University with other local, county, state, federal enforcement and criminal justice agencies; develop and execute mutual aid agreements, procedures and standards. Provide support, leadership, and supervise the campus emergency planning and response processes. (Emergency Management Office) At least ten (10) years of progressive, responsible experience in law enforcement. Team-Player with impeccable integrity, financial management skills, and a focus on customer service, employee engagement and results. Excellent interpersonal skills with a high degree of emotional intelligence; the sensitivity to effectively interact with a diverse community and the ability to work with persons from diverse cultural backgrounds. Possess strong verbal and written communication skills. Has an in depth knowledge of Clery Act requirements and Title IX processes, including knowledge of emergency alert and timely warning notification tools and processes. Working knowledge of Clery Act requirements and Title IX processes, including knowledge of emergency alert and timely warning notification tools and processes. Experience in Emergency Management to include incident command and crisis management.

Accomplishments

- Implementation of ECU PD officers being trained in and equipped with Narcan
- CALEA Reaccreditation (Gold Standard and submission for the association award for departmental excellence)
- Creation of partnerships and inclusion of local, county, state, and federal law enforcement agencies in university police operations including special events (i.e. football games, commencement, campus safety threats).
- Creation of sound and effective working relationships with university departments and offices such as the Dean of Students Office, Office of Student Rights and Responsibilities, Greek Life, and Student Affairs.
- Open and continuous dialog with the Student Government Association (SGA), Black Student Union, and LGBT organizations.
- Formulation of relationships with local clergy, community leaders including the NAACP.
- Assisted in formulating, implementing, and managing security operations plans for sporting events, Board of Trustees meetings, and commencement.
- Assisted in formulating, implementing, and managing operational plans in response to threats against the university.
- Continuous contact and dialog with university Board of Trustees and Chancellor's Committee on the Status of Women.

- Changing of the police department “mission statement” to more effectively align with the university’s educational mission.
- Introduction and implementation of “Safe Corridor” concept to enhance campus safety.
- Member of the Sexual Misconduct Response Task Force
- Assignment of ECU PD personnel to Greenville Regional Drug Task Force.
- Assisted in implementation of Live Safe Emergency App for smartphones.

November 6, 2010 to December 1, 2013

***New Jersey State Police-Office of Community Affairs
Commanding Officer (Major)***

Responsible for the supervision of the Office of Community Affairs, Office of Public Information, and Office of Employee and Organizational Development. Coordination of community outreach and Critical Incident Response and public relations for the Division of State Police. Serve as the liaison between the State Police and diverse communities. Responsible for meeting with community leaders proactively as well as in response to crisis situations. Responsible for forming partnerships and creating working relationships between the New Jersey State Police and the communities they serve and interact with. Confer with community leaders to determine areas of concern. Served as the point of contact for community complaints and issues. Working with community and civic leaders to keep them informed of issues that affect their particular community. Assist the New Jersey State in partnership with community leaders to recruit qualified minority applicants creating a more diverse law enforcement agency. Implemented community outreach programs to make the community more aware of the services the New Jersey State Police offers. Attended social, civic, and religious functions as a representative of the New Jersey State Police. Currently serve as State Police Awards Board Chairperson responsible for implementing Division Awards Program and organizing ceremonies honoring award recipients.

Accomplishments

- Enabled the New Jersey State Police to have best working relationship with community leaders in recent history.
- Proactive community meetings and involvement with community issues.
- Recruitment and graduation of the two most diverse New Jersey State Police classes in State Police history in October and December of 2013.

May 9, 2009 to November 5, 2010

***New Jersey State Police-Office of Public Information
Director of Communications-Chief Spokesperson (Captain)***

Served as chief spokesperson for the agency. Directly supervised personnel assigned to office. Responsible for the dissemination of information concerning the functions and activities of the Division of State Police. Coordinated, implemented, and communicated strategic emergency risk management media and public safety response before, during and following disasters and critical incidents. Composed and edited speeches and talking points for the Superintendent and his executive command staff. Provided timely and coordinated responses to media inquiries. Responded to and answered media inquiries from local, state, and national media outlets. Composed press releases for dissemination to television, print media and the public. Conducted television and radio interviews on incidents and subjects related to the State Police.

Responded to critical incidents to gather pertinent information to brief Superintendent and command staff to assist with deployment of resources and media queries. Responded to State Police involved shootings to assist New Jersey State Attorney General’s Shooting Response Team with media and community relations. Coordinated and supervised press conferences. Assisted local, county, and federal law enforcement

agencies with media relations before, during, and after critical incidents. Assist New Jersey Governor's and State Attorney General's Offices with media relations and strategies. Served as State Police Awards Board Secretary responsible for organizing award ceremonies and entering nomination information into awards database.

December 24, 2005 to May 8, 2009

***New Jersey State Police-Office of Public Information
Assistant Director of Communications (Lieutenant)***

Served as assistant chief spokesperson for the agency. Directly supervised personnel assigned to the office. Responsible for the dissemination of information concerning the functions and activities of the Division of State Police. Coordinated, implemented, and communicated strategic emergency risk management media and public safety response during and following disasters and critical incidents. Composed and edited speeches and talking points for the Superintendent and his executive command staff.

Provided timely and coordinated responses to media inquiries. Responded to and answered media inquiries from local, state, and national media outlets. Composed press releases for dissemination to television, print media and the public. Conducted television and radio interviews on incidents and subjects related to the State Police. Responded to critical incidents to gather pertinent information to brief Superintendent and command staff to assist with deployment of resources and media queries. Responded to State Police involved shootings to assist New Jersey State Attorney General's Shooting Response Team with media and community relations. Coordinated and supervised press conferences.

June 29, 2002 to December 23, 2005

***New Jersey State Police-Office of Public Information
Public Information Officer (Sergeant First Class)***

Served as spokesperson for the Division of State Police. Responsible for the dissemination of information concerning the functions and activities of the Division of State Police. Coordinated, implemented, and communicated strategic emergency risk management media and public safety response during and following disasters and critical incidents. Composed and edited speeches and talking points for the Superintendent and his executive command staff. Provided timely and coordinated responses to media inquiries. Responded to and answered media inquiries from local, state, and national media outlets. Composed press releases for dissemination to television, print media and the public. Conducted television and radio interviews on incidents and subjects related to the State Police. Responded to critical incidents to gather pertinent information to brief Superintendent and command staff to assist with deployment of resources and media queries. Responded to State Police involved shootings to assist New Jersey State Attorney General's Shooting Response Team with media and community relations. Coordinated and supervised press conferences.

February 10, 2001 to June 28, 2002

***New Jersey State Police-Operational Dispatch Unit - Garden State Parkway
Squad Supervisor (Sergeant)***

Supervised Public Safety Telecommunicators (dispatchers). Designated Assistant Troop Duty Officer. Collected, analyzed and disseminated information obtained to ensure proper deployment of resources. Responsible for the supervision of civilian personnel, including career development, performance assessments, counseling and evaluations. Responsible for scheduling personnel to ensure minimum personnel mandates were met. Responsible for monitoring adherence to rules and regulations in compliance with contractual agreements. Responsible for administering discipline in response to violations of rules and regulations.

October 23, 1999 to February 9, 2001

***New Jersey State Police-Operational Dispatch Unit-Totowa
Squad Supervisor (Sergeant)***

Supervised Public Safety Telecommunicators (dispatchers). Designated Assistant Troop Duty Officer. Collected, analyzed and disseminated information obtained to ensure proper deployment of resources. Responsible for the supervision of civilian personnel, including career development, performance assessments, counseling and evaluations. Responsible for scheduling personnel to ensure minimum personnel mandates were met. Responsible for monitoring adherence to rules and regulations in compliance with contractual agreements. Responsible for administering discipline in response to violations of rules and regulations.

October 13, 1990 to October 22, 1999

***New Jersey State Police-Community Policing Unit/Educational Services Unit-Troop B
Trooper I***

November 19, 1987 to October 12, 1990

New Jersey State Police-Field Operations - General Road Duty Trooper

Education:

Master of Administrative Sciences (MAS), Fairleigh Dickinson University, Teaneck, New Jersey
Bachelor of Arts in Public Administration (BA), Fairleigh Dickinson University, Teaneck, New Jersey
Certificate in Law and Public Safety Administration, Fairleigh Dickinson University, Teaneck, New Jersey
Certificate in Administrative Sciences, Fairleigh Dickinson University, Teaneck, New Jersey

Training/Certifications/Licenses

Law Enforcement Management Institute of Texas (LEMIT New Chief's Training
TCOLE Certification
Management of the Small Law Enforcement Agency, Southern Police Institute
Clery Act Compliance Certification, Clery Center for Security on Campus
Title IX, VAWA, and Threat Assessment Training-Sigma Threat Management Associates
North Carolina Basic Law Enforcement Officer Training Certification
Campus Sexual Violence Symposium (National District Attorneys Assn)
New Jersey Police Training Commission Certified Law Enforcement Officer
FEMA-Emergency Management Institute (Introduction to ICS for Higher Education)
FEMA-Emergency Management Institute (Virtual TTX Series-Stadium/Arena Scenario)
Guilford Technical Community College (Threat Assessment and Management)
Adjunct Professor at Fairleigh Dickinson University
Executive Training Phase I (Leadership Development and Self-Awareness)
Executive Training Phase II (Labor Relations and Dispute Mediation)
Interview and Interrogation Course
Executive Leadership for Lieutenants Training
Russell Ruffin Advanced Level Public Safety Communications/Media Relations Certification
Breathalyzer Certification
Emergency Medical Dispatch Training
EEO/AA Awareness Training
Workplace Sexual Harassment Instructor Training
Front Line Supervisor Training

Firearms Weapons Retention and Firearms Tactics Training
Community Disaster Education Training
Instructor Training Course (Methods of Instruction)
Applicant Investigation Training
Defensive Tactics Training

Commendations/Awards

New Jersey State Police Certificate of Meritorious Service
New Jersey State Police Certificate of Commendation
New Jersey Law Enforcement Officers Association Valor Award
Gloucester County NAACP Branch President's Award Recipient

Recipient of the Inaugural Major Gerald Lewis Community Service Award presented by the Southern Burlington County Branch of the NAACP

Rev. Dr. Edward W. Verner Leadership Award presented by the Newark-North Jersey Committee of Black Churchmen, Inc.
National Stop the Violence Leadership Award and National Freedom Medal
Orthodox Jewish Community Service Award
New Jersey Elks Community Service Award

Fraternal/Civic Memberships

International Association of Chiefs of Police
National Organization of Black Law Enforcement Executives
Police Executive Research Forum
North Carolina Police Executives Association
North Carolina Chiefs of Police Association
Pitt County Law Enforcement Officer Association
Pitt County Law Enforcement Executives Association (President)
Member of N.A.A.C.P. - Southern Burlington County Branch
New Jersey State Police Superior Officers Association
Free and Accepted Masons-Acacia Lodge #23, Roselle, New Jersey
National Black State Trooper Coalition, Marshall C. Brown Chapter
New Jersey Bias Crime Officers Association

Professional References:

Dr. Jessie Lee, President-Leedone Associates
(856) 207-3636 jlee58@msn.com

Brent Herron, University of North Carolina Vice President of Public Safety
(919) 962-4594 bherron@northcarolina.edu

Albert Della Fave-Chief Spokesperson, Ocean County Prosecutor's Office
(732) 908-6001 al.dellafave@gmail.com